



**MEMBERSHIP POLICY**  
**DATE: SEPT 22, 2014**

**MEMBERSHIP POLICY**

Membership in the Durham Christian High School Association is governed by the following criteria:

- a. Membership in the association is on an individual basis.
- b. Individuals desiring to become members of the association must complete an application form on which they declare their agreement with and commitment to:
  - The basis, purpose and bylaws of the Durham Christian High School Association and commit to uphold and promote the same.
  - Claim Jesus Christ as Lord and Saviour of their life.
  - Abide by the objects and bylaws and resolutions of Durham Christian High School and the directives of the Board of Directors.
  - Pay the annual membership fee (if applicable).
- c. Annual membership fee is one hundred dollars. Whereas both a husband and wife may become voting members by submitting individual application forms, the membership fee is payable by only one spouse.
- d. Tuition-paying parents whose children attend Durham Christian High School are exempt from paying the membership fee.
- e. Privileges of membership include voting at membership meetings as called by the Board and serving on the Board or one of the committees of the Board.
- f. The annual membership runs from August 1<sup>st</sup> through July 31<sup>st</sup>. A person's membership is revoked if there has been no payment of the annual membership fee within ninety days of expiration.
- g. Renewal of Lapsed Membership for Long Term Members:
  1. A long term member is defined as one who has been a member in good standing for a minimum of four years.
  2. A long term member whose membership has lapsed for six months or less may renew without going through any additional process.
  3. A long term member whose membership has lapsed for three years or less may renew upon re-application and the recommendation of two members of the Board including the principal.
  4. A long term member whose membership has lapsed for more than three years must reapply for membership.

Membership Operatives:

- a. All families new to the school and others who support the mission and vision of Durham Christian High School are invited to consider membership in the association. Information packages and forms are provided to potential members by the DCHS office. As membership applications are received by the DCHS office, they are to be forwarded to the principal. The principal forwards the names of those desiring membership to the Board for approval. The principal informs the member of the approval of the Board.

- b. Membership database and signed membership forms are to be stored at the office.
- c. Annual membership renewal is administered through the DCHS office. The DCHS office will send an invitation to renew (August 1) and one reminder letter (September 15).
- d. The membership fee is fully tax deductible and is received by the DCHS office.
- e. The Board keeps record of the attendance of members at meetings called by the Board.