

DURHAM CHRISTIAN HIGH SCHOOL
USE OF VEHICLES FOR TRANSPORTING STUDENTS

DRIVER INFORMATION

From time to time in the interest of efficiency and/or economy, it is appropriate to ask parent(s)/guardian(s), adult volunteers or students to drive a vehicle to transport students to a school recognized activity.

On such occasions it is mandatory that the driver be properly licensed and the vehicle have a minimum of \$2,000,000 third party liability insurance. The Board carries a Non-Owned Automobile Liability Policy that responds to claims made against the school.

I, _____ of _____
(Name) (Address)

hold a valid _____ driver's license _____
(License Category) (Driver's license number)

The vehicle in use _____ has the following amount of Third Party liability
(License Plate Number)

insurance \$ _____ with _____
(Amount) (Name of Insurance Company)

Policy Number: _____ Expiration Date: _____
and is owned by _____
(Owner's Name)

I am covered by the above insurance and I accept the responsibility of

- a) driving _____ students to and from the school
(Number)
activity _____
(Name of Event)
in _____ on _____
(Place) (Date)
during the time _____ to _____
(Beginning Time) (Ending Time)

OR

- b) driving students to and from school activities periodically
when asked.

Signed: _____
(Driver's Signature)

The vehicle identified above is owned by me and _____
(Student's Name)

has my permission to use it for this school event _____
(Owner's Signature)

Approved by: _____ Date: _____
(Principal or Designate)

**DURHAM CHRISTIAN HIGH SCHOOL
AUTHORIZATION TO TRANSPORT STUDENTS PARTICIPATING IN SCHOOL EVENTS**

A. TO BE COMPLETED BY SCHOOL

1. This will authorize _____
(Name of Volunteer Driver)

a. To transport students participating in the event listed:

Activity: _____ Date: _____

Destination: _____

B. TO BE COMPLETED BY VOLUNTEER DRIVER

1. Vehicle Information:

Make: _____ Model: _____

Licence Plate Number: _____ Year: _____

Durham Christian High School
(Date) (School Name) (Principal's Signature)

All "Trip Drivers" including volunteer drivers are advised that, in order to bring into effect the Board's excess liability insurance they should:

- a. Use a licensed automobile which carries valid third-party liability insurance as required under legislation in the Province of Ontario, to the minimum of \$2,000,000.
- b. Provide the Board prompt written notice, with all available particulars of any accident arising out of the use of a licensed automobile during a trip on business of the Board.
- c. Be aware that the Board's excess liability insurance comes into effect only after the "Trip Driver's" insurance has been exhausted, to a combined total of \$3,000,000.

A "Trip Driver" is defined as any person authorized by the principal who has agreed to be a driver for a certain trip while they are driving their own or another licensed automobile, to include employees, teachers, students, parents, volunteers, and officials of the Board.

2. Declaration to be signed by driver:

- a. I declare that I am licensed to drive in Ontario and my vehicle is insured by valid automobile liability insurance as required by Ontario law.
- b. That the vehicle is mechanically fit and that there are seat belts in working condition for all passengers.

(Signature) (Date)

C. TO BE COMPLETED BY VEHICLE OWNER IF APPLICABLE

1. Declaration to be signed by the owner of the vehicle, if the volunteer driver does not own the vehicle:

- a. I declare that I have authorized _____ to drive my vehicle to transport students participating in the school event(s) listed on this form.
(Driver's Name)

- b. He/she is licensed to carry passengers and is fully insured as a driver under the vehicle liability insurance as required by Ontario legislation.
- c. That the vehicle is mechanically fit and that there are seat belts in working condition for all passengers.

_____ (Signature) _____ (Date)

**DURHAM CHRISTIAN HIGH SCHOOL
AUTHORIZATION TO DRIVE WITH A VOLUNTEER DRIVER**

TO BE COMPLETED BY PARENT OR GUARDIAN:

I, _____, authorize my
(Parent/Guardian Name)

child, _____, to be
(Student Name)

transported by a volunteer driver.

Particulars:

- a. Name of Driver: _____
- b. Event: _____
- c. Date of Event: _____

I understand that the school has determined that a minimum of \$4,000,000 liability insurance is in place and that the driver is appropriately licensed. This includes \$2,000,000 liability insurance on the vehicle and an additional \$2,000,000 on the school board liability insurance. I also understand that, in the case of a student driver, that the school has determined that the student driver has the permission of parent/guardian to transport students, and has the permission of the owner of the vehicle to transport students.

(Student Signature)

(Parent/Guardian Signature)

(Date)